

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
November 1, 2023
9:00 AM**

CALL TO ORDER:

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:03 AM.

No member of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Baxa-President in-room, Trustee Saverino-Secretary in-room, Trustee Super-Treasurer via video conference, Chief Kramer in-room, Deputy Chief Herion in-room, Attorney Miller in-room, James Howard-Accountant in-room, and recording Secretary Dawne Mroz in-room.

ANNOUNCEMENTS & RECOGNITIONS:

- A. Chief Kramer presented a recognition letter from the APD. The letter acknowledged the leadership skills of Battalion Chief Mansfield, as well as the assistance of AFPD, in helping locate a missing child on October 29, 2023.
- B. Other Announcements & Recognitions
None

APPROVAL OF MINUTES:

- A. The minutes of the Board of Trustee's meeting held on October 3, 2023, were presented.

“Motion made by Trustee Baxa to approve the Meeting Minutes from October 3, 2023, seconded by Trustee Saverino.”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

TREASURERS REPORT AND ACCOUNTS PAYABLE:

- A. Trustee Saverino presented the treasurers report for September 2023

“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable as submitted for September 2023, in the amount of \$977,017.98, seconded by Trustee Super”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

- B. Travel Expense Approval(s) (if any): None
- C. Department Accountant James Howard presented the Financial Analysis for period ending September 2023
- D. Other Items from the Treasurer
None

CORRESPONDENCE:

There was no correspondence in the packet

PUBLIC COMMENTS/QUESTIONS:

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

ANNOUNCEMENTS & REPORTS:

- A. Attorney's Report
Attorney Miller presented his attorney report.
- B. Fire Chiefs Report
Chief's report for October 2023 was in packet. Chief Kramer briefed the Board on the hiring status as well.
- C. Calendar of Events
Calendar of Events was in packet.
- D. Other Announcements
None

OLD BUSINESS:

- A. None
- B. Old Business
None

NEW BUSINESS:

- A. Ordinance 2023-04 Truth in Taxation Finding

“Motion made by Trustee Baxa, seconded by Trustee Saverino for the approval of Ordinance 2023-04 Truth in Taxation Finding”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

- B. Ordinance 2023-05 EMS Fee Schedule to align with GEMT

“Motion made by Trustee Baxa, seconded by Trustee Saverino for the approval of Ordinance 2023-05 EMS Fee Schedule to align with GEMT”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

- C. Update, discussion, and approval of medical insurance renewal for 2024

“Motion made by Trustee Baxa, seconded by Trustee Saverino for the approval of renewal of medical insurance for 2024”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

- D. Chief Kramer shared the draft version of 2022 Levy & Block Box Legal notice. The final version will be presented to the Board for approval once completed.
- E. Approval to hire full time Public Education Coordinator/CRR

“Motion made by Trustee Baxa, seconded by Trustee Saverino for the approval to hire full time Public Education Coordinator/CRR”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

- F. Approval for Ready Rebound Injury and physical assessment not to exceed \$23,744 per year

“Motion made by Trustee Baxa, seconded by Trustee Super for the approval for Ready Rebound Injury and physical assessment not to exceed \$23,744 per year”

*Roll Call Vote: Trustee Baxa – Yes
Trustee Super – Yes
Trustee Saverino – Yes
Motion carried*

- G. Other New Business
- 2023 ACR approval has been received

EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:

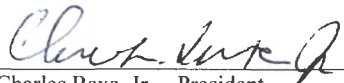
- A. Personnel matters (5 ILCS 120/2 (c) 1)
B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
D. Security procedures (5 ILCS 120/2 (c) 8)
E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

OTHER BUSINESS:

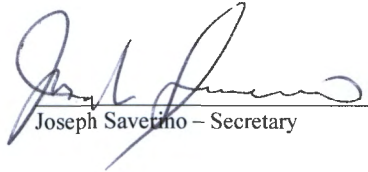
- A. Actions from closed session, if needed.

ADJOURNMENT:

Meeting adjourned at 10:11 AM – The next scheduled meeting is at 9:00 AM on December 6, 2023, at 10 S. Addison Road, Addison, IL.



Charles Baxa, Jr. – President



Joseph Savetino – Secretary

Michael J. Super – Treasurer

Respectfully Submitted,
Dawne Mroz, Recording Secretary